



Request for City Council Committee Action From the Department of Public Works and Procurement

Date: August 12, 2003
To: Honorable Sandra Colvin Roy, Chair Transportation & Public Works Committee
Referral to: Honorable Barb Johnson, Chair Ways & Means Committee

Subject: Approval of Official Publication No. 6128 - Bid for Public Impound Towing

Recommendation:

Acceptance of the low responsive bidders as indicated below for an total estimated expenditure of \$2,751,480.00 to furnish and deliver towing of vehicles from public or private property for Tow Districts A and B, Tow Zones 3-6, towing outside city limits as follows:

Schmit Towing Inc.	District A & Zone 3	Price per tow	\$ 51.50
Corgan Transport Inc.	District B & Zone 5	Price per tow	61.87
Chief's Towing Inc.	Zone 4	Price per tow	129.00
Chief's Towing Inc.	Zone 6	Price per tow	134.00
Corgan Transport Inc.	Per mile outside City limits		\$ 1.25

The Public Works Department recommends:

- Impound Lot tow fee be changed from \$128.00 per tow to \$133.00 per tow.
- Storage fees be increased from \$15.00 per day to \$18.00 per day to cover the increased appropriation request due to the higher per tow charges paid to the tow contractors.
- Amend the 2003 Operating Budget appropriation resolution for the PW - Transportation Operating Agency in the Municipal Parking Fund (7500-685-6898-5110) by \$110,000
- Increase revenue source 3455 (7500-685-6898) by \$110,000 to be reimbursed by tow and storage increases.
- Effective October 1st, 2003 upon the start date of the new tow contracts with contracts ending September 30, 2005 with the option to renew for an additional 3-year period.
- Further recommend proper City Officers be authorized and directed to execute a contract for this service all in accordance with our specifications.

Contingent on approval of the Civil Rights Department.

Previous Directives:

- August 27, 1999 TP&W and W&M/Budget recommended that proper City officials be authorized to execute contracts for impound towing services.

Prepared by: Gary Warnberg Director, Procurement

Approved by: Klara A. Fabry, P.E. City Engineer, Director of Public Works

Presenters: Mike Sachi Public Works Engineer

Financial Impact (Check those that apply)

☐ No financial impact - or - Action is within current department budget.
(If checked, go directly to Background/Supporting Information)

☐ Action requires an appropriation increase to the Capital Budget

☐ Action requires an appropriation increase to the Operating Budget

☐ Action provides increased revenue for appropriation increase

☐ Action requires use of contingency or reserves

XX Other financial impact (Explain): Action is within Budget

☐ Request provided to the Budget Office when provided to the Committee Coordinator

Background/Supporting Information:

Tabulation of five (5) bids received on Official Publication No. 6128 for Public Impound Towing for Public Works Transportation is attached.

The City of Minneapolis maintains two towing districts for towing of vehicles due to police action, accidents and parking violations. Those districts are identified as District A and District B (see attached map).

The City also maintains six (6) tow zones for towing of vehicles due to snow emergency and street sweep operations. Those zones are identified as Zones 1 through 6 (see attached map).

District A bidder automatically receives tow zone 3, and the District A bid price applies to zone 3. District B Bidder automatically receives tow zone 5, and the District B price applies to zone 5.

Tow Zones 1 and 2 will be rebid due to the department rejecting the bid of \$175.00 per tow, deemed as unacceptably high. As stated in the bid specification, the City has the right to reject all or any part of this bid.

Based upon bid pricing submitted by the tow contractors the rate charged by tow operators have increased 43% in District A from \$36.09 (1999 rates) to \$ 51.50 per tow. In District B the rate increased 8% from \$57.37 to \$61.87 per tow. The average tow rate charged for snow emergencies and street sweeping increased 29% from \$93.79 to \$121.06. In 2002 the City of Minneapolis towed 42,871 vehicles.

Transportation recommends that the tow fee be changed from \$128.00 per tow to \$133.00 per tow and storage fees increased from \$15.00 per day to \$18.00 per day to cover the increased appropriation request, effective October 1, 2003.

The appropriation of contract towing will need to increase by \$110,000 for the remainder of 2003 and \$330,000 for 2004.

We are evaluating bids for "Tow Across the Street" and are designing a possible pilot project for the upcoming snow season. If developed, this matter would be brought before your committee for possible review and action.

Attachments - District and Zone Maps
Tabulation Sheet

cc: M. Sachi
S. Wellan
R. Nubbe

CITY OF MINNEAPOLIS

IMPOUND TOWING DISTRICTS
JULY 2003

— DISTRICT BOUNDARIES

NOTE:
BOUNDARY BETWEEN TOWING DISTRICTS ARE
WEST AND NORTH SIDES OF BORDER STREETS.




A

B

CITY OF MINNEAPOLIS

IMPOUND TOWING ZONES
JULY 2003

NOTE:  ZONE BOUNDARIES
BOUNDARY BETWEEN TOWING ZONES ARE
WEST AND NORTH SIDES OF BORDER STREETS.

